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To
The Chief Editor
Journal of Nepal Health Research Council
NHRC Building, P.O. Box 7626
Ramshah Path, Kathmandu, Nepal.

Subject: Authorship for “[Article Title]”

Dear Editor,

Those who have participated sufficiently in the intellectual content, conception and design of this work or the analysis and interpretation of the data, as well as the writing of the manuscript, to take public responsibility have been listed as follows.

Author	Name	Nature of Work	Signature
1. First Author	[Full Name]	
2. Second Author	[Full Name]	
3. Third Author	[Full Name]	
4. Fourth Author	[Full Name]	
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Please do not provide gifted author like the HOD, or Senior, who may not have contributed for article but by virtue of their status, name is added at the last in the author list.

If such gifted author is found in the article, right away rejection will be done once it is proved. Even if found so, after the publication article will be retracted from the journal.

Comment [JNHRC2]: How this author has contributed to for this article e.g. for research article concept, designing, data collection, analysis, write up, literature review etc.

Do not include statistician name as author when s/he was requested to just analyze.

Similarly, whenever you request for the investigation do not include name of the pathologist, biotechnologist, they will not be considered author. They have done their regular work. But if you have specifically included them while designing study then you can.

Comment [JNHRC3]: Please add, if you have more author involved

Comment [JNHRC4]: Provide the name of the corresponding author who will submit this article and whose detail is appeared in Forwarding, Authorship, Declaration and Manuscript as corresponding author.

Comment [JNHRC5]: Provide the detail of the corresponding author.

He is the only authorized person who will be communicating with the editor. This person has to be vigilant of our emails all the times and respond in a timely manner.

Sometime timeframe is given to the corresponding author to reply us, failure to do so my delay the processing of the article or even rejection.

Because of loads of article this decision is taken which is good for all.

Contribution Details

Nature of work	1 A	2 A	3 A	4 A	5 A	6 A	7 A	8 A
Concepts								
Design								
Definition of intellectual content								
Literature search								
Clinical studies								
Experimental studies								
Data acquisition								
Data analysis								
Statistical analysis								
Manuscript preparation								
Manuscript editing								
Manuscript review								
Guarantor								

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Comment [JNHRC6]: Tick mark as applicable

Authorship credit should be based only on:
 1) Substantial contributions to conception and design, or acquisition of data, or analysis and interpretation of data;
 2) Drafting the article or revising it critically for important intellectual content; and
 3) Final approval of the version to be published.

Conditions 1, 2, and 3 must all be met.

Acquisition of funding, the collection of data, or general supervision of the research group, by themselves, do not justify authorship.